

**Sample Initial Notification for  
Tennessee Gasoline Dispensing Facilities**  
(Not located in Davidson, Hamilton, Knox, Shelby Counties-check with local air program)

**What is the purpose of this Notification?**

The Environmental Protection Agency published new regulations impacting gasoline dispensing facilities on January 10, 2008. The regulations require affected sources to notify regulatory agencies that the rule applies to them. **This is a Notification to meet the requirements of the Federal National Emission Standards for Hazardous Air Pollutants for Source Category: Gasoline-Dispensing Facilities. 40 CFR Part 63, Subpart CCCCCC, §63.11124(a) or (b) and 40 CFR 63 Subpart A, §63.9(b).** This sample form is provided for your convenience. You are not required to use this form and may choose your own format to submit the required information. You must notify the agencies listed below that you are subject to these rules.

**Who must respond and submit?**

This notification must be submitted by gasoline dispensing facilities with monthly throughputs greater than or equal to 10,000 gallons, unless they are included under the **Who is not required to submit the notification?** Section below.

**Who is not required to submit the notification?**

If your facility has a monthly throughput of less than 10,000 gallons **or** your facility is in compliance with an enforceable State, local, or tribal **air pollution control rule** or permit, that requires compliance with the control requirements as listed on the next page, then you are not required to submit this notification. Facilities in the following 29 counties operating in compliance with TAPCR 1200-3-18-.24 are not required to submit this notification: **Anderson, Blount, Carter, Cheatham, Davidson, Dickson, Fayette, Hamilton, Hawkins, Haywood, Jefferson, Knox, Loudon, Marion, Meigs, Montgomery, Putnam, Rutherford, Robertson, Sevier, Shelby, Sullivan, Sumner, Tipton, Unicoi, Union, Washington, Williamson and Wilson Counties.** These Counties are already subject to an enforceable State, local, or tribal air pollution control rule.

**When is the Initial Notification due?**

Initial notification reports for existing sources are due not later than **May 9, 2008, or within 120 calendar days** after your Gasoline Dispensing Facility becomes subject to the rule, whichever is later.

**Submit the required information no later than May 9, 2008 to both of the following addresses:**

Director, Air, Pesticides and Toxics Management Division  
Atlanta Federal Center  
61 Forsyth Street  
Atlanta, GA 30303-3104

**AND**

Division of Air Pollution Control  
ATTN: Initial Notification - Gasoline GACT  
9th Floor, L & C Annex  
401 Church Street  
Nashville, Tennessee 37243-1531

**SECTION I  
GENERAL INFORMATION**

\_\_\_\_\_  
Operating Permit Number (**OPTIONAL**)

\_\_\_\_\_  
Facility I.D. Number (**OPTIONAL**)

\_\_\_\_\_  
Owner Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

**OPERATOR INFORMATION** - If the Operator information is different from the Owner information above, please provide the following (Attach a list with the same information for additional operators):

\_\_\_\_\_  
Operator Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone (optional)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

## FACILITY INFORMATION

Facility Name (if applicable)

Facility Street Address

City

State

Zip Code

Facility Local Contact Name

Title

Phone (optional)

Street Address

City

State

Zip Code

✓ Check the following requirements that apply to this facility:

Check in this column	Monthly Throughput	Requirements (Must be in compliance by 1/10/2011 for existing GDF, and upon startup for new GDF)
	Less than or equal to 10,000 gallons	<ol style="list-style-type: none"><li>1. Minimize spills</li><li>2. Clean up spills expeditiously</li><li>3. Cover gasoline containers and storage tank fill pipes with gasketed seal</li><li>4. Minimize gasoline sent to open collection systems.</li></ol>
	Greater than or equal to 10,000 gallons	All if the above plus: <ol style="list-style-type: none"><li>5. For storage tanks <math>\geq 250</math> gallons capacity, load storage tanks with submerged fill with a discharge that is no more than the following from the bottom of the tank:<ul style="list-style-type: none"><li>- 12 inches for pipes installed on or before 11/9/06</li><li>- 6 inches for pipes installed after 11/9/06</li></ul></li></ol>
	Greater than or equal to 100,000 gallons	All of the above, plus one of the below: <ol style="list-style-type: none"><li>6. Operate a vapor balance system installed prior to 1/10/08, that meets an enforceable State, local, or tribal rule or permit that requires, either<ol style="list-style-type: none"><li>a) Achieves an emission reduction of at least 90%, or</li><li>b) Operates/meets the management practices specified below (#7).</li></ol></li><li>7. Operate vapor balance system during storage tank loadings using the following management practices.<ol style="list-style-type: none"><li>a) Equip connections &amp; lines with seal closures</li><li>b) Vapor tight line from storage tank to cargo tank</li><li>c) Cargo Tank pressure remains below specified settings</li><li>d) Designed to prevent over tight/loose fittings</li><li>e) Gauge well provided with submerged drop tube extending specified distance (see item 5) from tank bottom</li><li>f) Use vapor tight caps for liquid fill connections</li><li>g) Install pressure/vacuum vent valves on tank vent pipes at specified setting, and test initially and every 3 years</li><li>h) Vapor balance system must meet static pressure test initially and every 3 years</li><li>i) Dual-point (no coaxial) vapor balance systems for new GDF or tanks, and reconstructed GDF.</li></ol></li><li>8. Vapor balance system demonstrated to achieve a reduction of 95% or better.</li></ol>

## SECTION II SOURCE DESCRIPTION

Gasoline Dispensing Facility with monthly *gasoline* throughput of \_\_\_\_\_ gallons, \_\_\_\_ *gasoline* dispensers and *gasoline* storage tanks with the following capacities (Note whether or not the tanks in the following list have pressure vacuum valves on their vents): (add additional sheet(s) if needed)

1.	2.	3.	4.
5.	6.	7.	8.

**SECTION III – CERTIFICATION:** Certification is optional but a responsible official must sign. You may edit the statement.

I hereby certify, based on the information and belief formed after reasonable inquiry, and review of supplied materials and information that the data contained in this document is true, accurate and complete.

Printed Name

Signature of Responsible Official

Title

Date

If you have questions about these environmental regulations affecting your business, contact Donovan Grimwood with the Tennessee Small Business Environmental Assistance Program at 1-800-734-3916 or at [BGSBEAP@state.tn.us](mailto:BGSBEAP@state.tn.us).